Compliance Review Committee
Task List for Reviewing States' Petitions for Membership

1) Review petition for membership and certificate of compliance for completeness.   1st week
2) Review details of certificate of compliance for substantive compliance.   3rd week
3) Talk to the petitioning state's contact person regarding: 3rd week
   - any items identified on the checklist as "to be done";
   - discuss the process of review that the state went through with the business community and identify any items identified as problem areas;
   - identify who from the state did the work with the business community, and
   - identify who from the business community did the work
4) <u>Spot</u> check cite references on the checklist for compliance   4th week
5) Review written public comment made 30 days after petition has been filed and discuss with   5th week
   state contact person.
6) Review state's response to public comment.   7th week
7) Compile list of any compliance issues for the state with state's response to the issues   7th week
   and be prepared to discuss at the meeting.

At some point the compliance review committee may be getting together for an in person meeting after public comments have been received.