

Job Title:

Senior Credit Analyst

Location:

Walnut Creek, California

Job Summary:

To assist the Equipment Finance Group in evaluating, monitoring, and maintaining the overall credit quality of new and existing loan facilities. This involves working primarily on credit proposals and following up during the credit approval process, reviewing documentation, closing transactions and post closing follow-up.

Duties and Responsibilities:

- Successfully spread and analyze business financial statements and/or tax returns. Also spread personal financial statements and be proficient in cash flow analysis
- 2. Underwrite credit narratives for new facilities as well as for renewals, modifications and short-term extensions.
- 3. Run credit reports on companies and individuals to assist in the analysis process.
- 4. Order and review formation documents & UCC searches (if applicable) for Borrowers
- 5. Monitor existing credit facilities for financial and reporting covenant compliance.

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